

# Organisational and Individual Performance Workshop

Every organisation exists to and every individual is engaged to achieve certain results. This workshop is designed to help people set performance expectation and then meet those expectation

- Length: 1 or 2 days
- Who should attend: For all managers at every level who need to monitor and improve individual and organisational performance

## Key areas of the workshop

- Performance management and appraisals
- Setting organisational goals and breaking them down for individuals
- Coaching
- Project planning
- Setting and monitoring Key Performance Indicators
- Stress management
- Quality control processes
- Taking initiative
- Training needs assessments
- Creating and reviewing job descriptions
- Giving and receiving constructive feedback



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